

The Complete Toolkit

For Nonprofits

#GIINGTUESDAY

#GIVINGTUESDAY

2019 COMPLETE TOOLKIT FOR NONPROFITS

We're so glad to have you be a part of the GivingTuesday movement! Together, we're building a more just and generous world through an epic, global celebration of generosity on December 3. We encourage you to use the following resources build a successful campaign. You can also reach out to our team anytime at info@givingtuesday.org with specific questions or to share any announcements and plans.

Some quick details about GivingTuesday:

- By participating in GivingTuesday, you're becoming part of a global movement with activity happen in almost every country in the world. GivingTuesday transcends borders and ideologies, to bring the entire world together in the spirit of generosity and giving.
- This year's GivingTuesday falls on **Tuesday, December 3, 2019**
- **Anyone, anywhere can get involved** and give back in a way that's meaningful to them. There's no minimum or limit to how people can do good.
- **All types of organizations are welcome to participate.** From schools to nonprofits to small businesses, corporations, and more, there's plenty of case studies and examples for how your organization can get involved.
- While GivingTuesday is celebrated on December 3rd, **your campaign can be much longer than one day.** We see a lot of campaigns that kick off before GivingTuesday or that launch on GivingTuesday and connect to a larger end-of-year or holiday campaign.
- **GivingTuesday isn't just about fundraising**, it's about communities coming together and giving their time, power, skills, expertise and resources.
- **We do not process any donations.** *If your nonprofit is fundraising on GivingTuesday, you will want to link directly to your organization's website or giving platform, not to GivingTuesday's website.*

Ready to start? We've put together this toolkit to provide you with all the resources you need to plan a successful campaign, including:

- Mega messages to talk about the GivingTuesday movement with your team, board, supporters, and a wider audience
- Ideas for getting involved
- Social media tips
- Sample campaign timeline
- Press release template
- Mayoral proclamation toolkit
- GivingTuesday team contact information

MEGA MESSAGES

One of the key components of GivingTuesday is that it's co-owned by those who participate. You are a driver of this movement, and as such, we encourage you to be an ambassador and integrate these mega messages into your talking points:

- #GivingTuesday is a global giving movement that has been built by individuals, families, organizations, businesses and communities in countries around the world. Millions of people have come together to support and champion the causes they believe in and the communities in which they live.
- In an increasingly divided world, #GivingTuesday represents a new global ritual based in joy and hope.
- #GivingTuesday isn't just about fundraising, it's about communities banding together and giving of their time, power, skills, expertise and resources. It's about the collective spirit of generosity that brings change to our communities.
- #GivingTuesday proves that acts of kindness + goodwill can transcend country, race, religion and political ideals, and create lasting connections between people.
- Every act of generosity counts, and each means even more when we give together. Everyone has something to give. You can give time or expertise, monetary donations large or small, simple acts of kindness, food or clothing.



IDEAS TO GET INVOLVED

GivingTuesday is a great day to collaborate and experiment. Over the past six years, we've seen incredible creativity from our community. In fact, 82% of participating organizations reported they used GivingTuesday to try something new in 2018.

Below are some examples of ways your organization can activate on GivingTuesday. Remember to check our [website](#) for the latest ideas, trends and tips to launch your GivingTuesday initiative!

Raise Funds

- GivingTuesday is a great day for nonprofits, schools, and religious organizations to fundraise. We've seen many record-breaking giving days come out of GivingTuesday campaigns - think about ways to engage your donors in a new and meaningful way. You can check out [our case studies](#) for some good examples from nonprofits at a local, national, and international level.
- Partner with a local business to get their employees involved in a giving campaign. Ask small businesses to pool funds to provide a match, host an event, donate product, or volunteer – the possibilities are endless. Read our local business or brand case studies for more ideas.
- Connect your GivingTuesday activity to your end-of-year or holiday campaign. Use GivingTuesday as the start of the giving season.

Run a Volunteer Project

- Most people give in more than one way on GivingTuesday and people are desperate for ways to get involved in their community. Think about hosting a volunteer activation that would help your nonprofit. It's a great way to get new eyes on your mission and engage current donors in a different way, especially young people who often want to do something more active than give dollars.



Collaborate

- Partner with other local organizations. Last year, we even saw one nonprofit use their platform to raise funds for an entirely different organization!
- See if your community has a [local GivingTuesday campaign happening](#). In 2018, over 160 cities and communities in the US, led local GivingTuesday movements, along with over 50 countries around the world. Don't see your community represented? Think about raising your hand to lead the charge! Our team can help – just email us.
- Get your local government officials to proclaim December 3, 2019 GivingTuesday in your city or town. Make this a big press moment and bring the community together to celebrate generosity. See our Mayoral Proclamation Toolkit for more ideas.

Get Social

- Share photos that illustrate your impact and show your followers (and everyone else following the #GivingTuesday hashtag) about how you serve the community.
- Activate your social media followers and ask them to share stories of why they support your organization.
- Celebrate community heroes and service leaders on social media and with your local press.
- Create your own hashtag. We've seen #GivingZooDay, #GivingTreesDay, #GivingShoesDay, #iGiveCatholic, and more. Have fun creating your own twist on GivingTuesday.
- Create a GivingTuesday video with your family, community or staff. Share on YouTube, Facebook, and social media using the hashtag GivingTuesday.
- Brand your personal and organizational social media accounts with GivingTuesday graphics and be an ambassador for the movement. [Find all of our logos here.](#)
- Partner with organizations or sponsors to do a social media fundraising campaign, where a certain amount is donated per re-tweet, like, or post.
- Don't forget to use the hashtag #GivingTuesday!

Give More

- GivingTuesday is so much more than one day in December. Remember to steward your new GivingTuesday donors throughout the year, inviting them into your community and providing them with clear calls to action to get more involved.
- GivingTuesday is not just about fundraising - it's about communities banding together and giving of their time, power, skills, expertise and resources. It's about the collective spirit of generosity that brings change to our communities.



SOCIAL MEDIA TIPS

The GivingTuesday hashtag is a key part of communications. It's also one of the best ways to engage your donors and community, and to share your organization's mission and values with a new audience.

Remember to use the hashtag #GivingTuesday on social media when talking about your campaign. The social media buzz amplifies your reach by expanding your normal audience and encouraging new donors to get involved!

Find us on Twitter, [@GivingTuesday](#), and on [Facebook](#), [Instagram](#), or [Snapchat](#) and for the latest news, tools, and content to use to help spread the word about GivingTuesday.

Please refer to our [Social Media Toolkit](#) for more detailed tips and ideas for social media. Some sample messages include:

- **Twitter:** "This year's #GivingTuesday is on December 3rd. Stay tuned for our plans and how you can make a difference!"
- **Facebook:** "We're looking forward to December 3rd - this year's GivingTuesday. Stay tuned for our campaign plans and share how you can make a difference this GivingTuesday!"
- **Instagram:** "We're counting down the days until December 3rd - #GivingTuesday. Stay tuned for our plans and share your favorite pics for how you are giving back! GivingTuesday #giving #countdown #unselfie"

A note on where to link to in your social posts: You may consider creating a landing page on your website that introduces your plans for GivingTuesday and the various ways people can give back to your cause. Link to your own website; not to the GivingTuesday website in your social posts.

2019 CAMPAIGN TIMELINE

So you've decided to participate in GivingTuesday, but where do you start? This timeline will help you plan for a successful campaign.

June

- Make sure you've signed up for GivingTuesday at www.givingtuesday.org by clicking the "Join The Movement" button. This will add you to our list of [Participating Organizations](#) and our newsletter, so we can send you the latest updates and news.
- Download the [case studies and toolkits](#) relevant to your organization.
- Set a goal. Would you like to recruit more volunteers? Get more social media followers? Raise more money for a campaign? Whatever your initiative, set a goal and give your staff and community something to aim for.
- Consider your target audience – who do you want to inspire to give? Map out exactly how you'll inspire your audience to give.
- This is the crucial planning period for your team. Have a staff meeting and select the team that will work on your GivingTuesday campaign. Review the case studies as a group and work through our [Getting Ready for GivingTuesday workbook](#) – it's a step by step guide to building a successful campaign.

July

- Collaborate. If you are thinking of working with another organization on your campaign, now is the time to pitch partners and get them on board. Reach out to local businesses, funders, and potential partners and explore ideas. Check out our [collaboration case studies](#) for some great ideas on how to partner with other organizations.
- See if your city or state is planning a community campaign for GivingTuesday. If there's a local movement, reach out to their team to see how you can get involved. You can view the list of campaigns on our [campaign map](#).
- Think about a match. If you are organizing a fundraising campaign, talk to donors about providing a match or challenge grant to build extra excitement on GivingTuesday.

August

- Confirm your campaign plan and goal. Determine your campaign message – consider having only one message for all of the year-end fundraising.
- Map out a team timeline and share internally with your staff.
- Confirm assets and graphics you will be using for your campaign. Download our [logo files](#) here. You are welcome to re-create our logo to better represent your campaign.
- Map out your editorial calendar for the fall. When will you announce your campaign? When will you email your constituents? What will your social media look like? Put all of this into a google doc or calendar to get a clear idea of what the next three

months will look like.

- Think about your evaluation strategy. How will you track and measure your campaign goal? How will donations come in on the day? What would you like to learn about from your GivingTuesday campaign? Find a team member to oversee this evaluation and use the resources on the GivingTuesday website to determine how you will track, measure and share the results from your campaign.

September

- Announce. Share your plan and goal in a press release or a community launch party, and start spreading the word about your plans for GivingTuesday on social media. It's best to announce early to get your community prepared and excited to give.
- Send a save the date to your supporters + other constituents (send them an actual calendar invite). Schedule some regular social media messages and send a newsletter or e-blast to make sure your community has December 3rd marked on their calendar. You can use our [Save the Date graphic](#) and sample language in our [Social Media Toolkit](#).
- Talk to your mayor and local government officials about proclaiming December 3, 2019 GivingTuesday. Use our [Mayoral Proclamation Toolkit](#) to get started.

October

- Build a drumbeat. Start scheduling regular (2-3 times a week or more) social media messages to talk about your campaign.
- Develop your email marketing lists. Figure out who you'll target with what messages. Example: your higher-level supporters may have different needs around an ask than the rest of your general mailing list.
- Pitch your local press. Use our [Sample Press Release](#) to share your campaign plans with local media. We see a lot of coverage for GivingTuesday — don't wait to pitch your story to TV, radio, and local newspapers.
- Send a "1 Month to Go" email, newsletter and social media messages to make sure your board, staff, and community knows that we are in the final countdown for GivingTuesday!
- **Pro tip: Email a calendar invite (even if you're not hosting an in-person event)!** Once you have your lists segmented, you can even customize those calendar invites with specific instructions for different groups. (eg. social media ambassadors, donors, reporters) It seems simple but it can help ensure that your people know exactly what to do when the big day comes!

November

- Go big on social media! There's less than a month to go — tweet, post, snap, share and do whatever you can to get your campaign out there. Remember to use the hashtag #GivingTuesday in your messages so we can retweet and share your plans.
- Continue pitching the press. Share your story to get your team and community excited.
- Email reminders to your staff and community leading up to GivingTuesday. Make sure they are ready to give on the big day!

December

- **December 3** — GivingTuesday! Remember to update your community about your campaign throughout the day. Share where you are against your goal and use the buzz and momentum from the day to build excitement for your campaign. Thank donors and people who are helping to amplify your campaign.
- **December 4** — **Say thank you to your staff, donors, volunteers, partners, faculty and community.** [Here are some ideas.](#) #ThankYouWednesday

After The Big Day

- Share your success with us! Email the GivingTuesday team at info@givingtuesday.org with your success, high-resolution photos, or announcements we can share.
- Continue to use the momentum from GivingTuesday to boost your end-of- year or holiday campaign.



SAMPLE PRESS RELEASE

Contact:

[CONTACT NAME]

[CONTACT ORGANIZATION]

[PHONE]

[EMAIL]

[INSERT ORGANIZATION NAME] is Joining the Global GivingTuesday Movement to [INSERT CAMPAIGN DETAILS]

[INSERT LOCATION] [INSERT DATELINE] – This GivingTuesday, [INSERT ORGANIZATION NAME] will celebrate giving by [INSERT TOP LINE DETAIL OF CAMPAIGN].

GivingTuesday, taking place December 3rd, is a global day of giving that harnesses the collective power of individuals, communities and organizations to encourage giving and to celebrate generosity worldwide. Every year, on GivingTuesday, = millions of people across the globe (almost 60 countries) mobilize to show up, give back, and change their communities. The goal is to create a massive wave of generosity that lasts well beyond that day, and touches every person on the planet.

[MORE DETAILED INFORMATION ON WHY YOUR ORGANIZATION JOINED GivingTuesday AND DETAILS OF YOUR GivingTuesday INITIATIVE INCLUDING GOALS, PARTNERS AND PAST GivingTuesday SUCCESS, IF APPLICABLE]

[INSERT QUOTE FROM YOUR ORGANIZATION'S SPOKESPERSON]

Founded in 2012, GivingTuesday has inspired millions of people to give back and support the causes they believe in. Over \$400 million was raised online in 2018 to benefit a tremendously broad range of organizations, and much more was given in volunteer hours, donations of food and clothing, and acts of kindness.

"When GT launched in the US in 2012, we believed that technology and social media could be used to make generosity go viral," said Asha Curran, GivingTuesday's CEO and co-founder. "We believed in the idea that people fundamentally want to give and to talk about giving; and that the social sector had the capacity to show more innovative leadership, creativity, and collaboration. People and organizations around the world proved us right. As we prepare for December 3, we're energized and encouraged by the community's generosity. The levels of creativity, effort and the quality of the new ideas people have contributed and shared are phenomenal."

Those who are interested in joining [INSERT ORGANIZATION NAME]'s GivingTuesday initiative can visit [INSERT SPECIFIC GivingTuesday LANDING PAGE ADDRESS IF AVAILABLE]. For more details about the GivingTuesday movement, visit the GivingTuesday website (www.givingtuesday.org), Facebook page (<https://www.facebook.com/GivingTuesday>) or follow @GivingTuesday and the #GivingTuesday hashtag on Twitter.

About [INSERT ORGANIZATION NAME]
[INSERT ORGANIZATION BOILER PLATE]

About GivingTuesday

GivingTuesday is a global giving movement that has been built by individuals, families, organizations, businesses and communities in all 50 states and in countries around the world. GivingTuesday harnesses the collective power of a unique blend of partners to transform how people think about, talk about, and participate in the giving season. It inspires people to take collective action to improve their communities, give back in better, smarter ways to the charities and causes they believe in, and help create a better world. GivingTuesday demonstrates how every act of generosity counts, and that they mean even more when we give together.

To learn more about GivingTuesday participants and activities or to join the celebration of giving, please visit:

Website: www.givingtuesday.org

Facebook: www.facebook.com/GivingTuesday

Twitter: twitter.com/GivingTuesday

Instagram: [instagram.com/GivingTuesday](https://www.instagram.com/GivingTuesday)

Frequently Asked Questions

When is GivingTuesday?

GivingTuesday is held annually the Tuesday after Thanksgiving, this year on December 3, 2019. The global celebration runs for 24 hours and begins at midnight local time.

How can GivingTuesday benefit my nonprofit?

GivingTuesday harnesses the generosity of millions of people around the world to support the causes they believe in and the communities in which they live. We believe the movement will become the first global day of giving and a year-round platform for strengthening civil society.

The GivingTuesday team will provide a variety of plug-and-play materials created by industry experts that can help you use social media and innovative marketing to draw attention, support, and funds to your cause.

GivingTuesday provides an overall boost to nonprofit organizations. In 2018, 75% of those making financial contributions on #GivingTuesday were repeat donors, with a mean gift size of \$105. Data shows that the holiday creates a net bump in overall yearly giving, and has proven not only to engage new donors, but to motivate existing donors to give more.

Your organization will have the opportunity to join thousands of organizations around the world to encourage more generosity.

Who can participate?

Everyone! GivingTuesday has been built by a broad coalition of partners, including individuals, families, nonprofits, schools, religious organizations, small businesses and corporations.

How much does it cost to participate in GivingTuesday?

Nothing! GivingTuesday is a free and open movement to encourage giving. All of our resources are available for free through our website. If you're using a digital fundraising platform, there may be costs associated with the tool you choose to use – check with your technology providers.

Can nonprofits receive donations through the GivingTuesday website?

No. GivingTuesday is a movement. We are not an organization and do not accept or distribute donations. All donations need to be made through partner websites. Participants are responsible for their own fundraising initiatives.

Do I have to wait to be listed on the Participating Organizations page on GivingTuesday.org in order to begin my campaign?

You do not have to be listed on our page in order to participate in #GivingTuesday. Please go ahead and begin your outreach and promotion of your campaign. If you need help or ideas, check out the [Resources](#) section of our website.

Will my nonprofit receive a profile page on GivingTuesday.org?

No. After you register with us, your nonprofit will be listed on our Participating Organizations page (48-72 hours after you submit the form). Your nonprofit will not receive a profile page on our website. Your listing will link directly to your nonprofit's website (the link you shared when you submitted the Join the Movement form). **In your e-marketing and social media outreach, please make sure you're linking directly to your own donation form or website.**

Do I have to fundraise using Facebook in order to participate in GivingTuesday?

You do not have to fundraise using Facebook's tools in order to participate in GivingTuesday. We encourage you to use whatever fundraising tools or donation platform that works for your organization and your donors!

What can you tell me about Facebook's GivingTuesday match program?

We do not play a direct role in the Facebook/PayPal #GivingTuesday campaign. In order to be eligible for Facebook's match program, you do have to use Facebook's fundraising tools. You can [learn more about Facebook/Paypal's match opportunity here](#). If you have specific questions about the Facebook match program, you will need to contact Facebook directly.

Do I have to participate in Facebook's match program in order to participate in #GivingTuesday?

Not at all. We encourage our partners to participate in whatever way works for them!

How is GivingTuesday able to report the total amount raised on Dec 3 if I don't have to use a certain tool or report in?

Great question! Through our [Data Collaborative work, we](#) have partnerships with all of the major donation platforms, payment processors, giving platforms, the government (990 data, workplace giving), and social media platforms. These partners provide us with a wealth of data which we use to learn not just the total raised on GivingTuesday, but about giving generally—the drivers behind it, the behaviors around it, and what might inspire more of it—not just on GivingTuesday, but year round. The data they provide to us is aggregated, GivingTuesday does not have any of your donors' private information. Check out reports and findings in our [GivingLab](#) – it can help you strategize for more successful fundraising!

How can other organizations, besides nonprofits, do to participate in GivingTuesday?

Interested in participating? It's easy! We ask that partners use GivingTuesday as an opportunity to celebrate and incentivize giving (e.g. donations, volunteerism, advocacy, acts of kindness) in their communities. [Check out ideas & examples](#) or [download our case study guide](#) for some inspiration.

Can my organization use the GivingTuesday logo?

Please do! You are welcome to use our logo to help promote your GivingTuesday campaign. You can download logos (including original art files) from: www.givingtuesday.org/logos. Feel free to take that logo and do whatever you like with it! Don't forget to tag us, we love seeing your creativity!

How can I help spread the word on social media about GivingTuesday?

- Talk about giving using the hashtag GivingTuesday
- Share our Facebook posts — facebook.com/GivingTuesday
- Follow us on Twitter @GivingTuesday and use the GivingTuesday hashtag
- Follow us on Snapchat — givingtuesday
- Instagram — givingtuesday
- Snapchat – add/givingtuesday
- Share our social media channels in your organizational and personal social networks
- Announce your participation in GivingTuesday to your networks and email lists
- Use the #UNselfie hashtag to talk about how you are giving and why

MAYORAL PROCLAMATION TOOLKIT:

HOW TO REQUEST A MAYORAL PROCLAMATION FOR GIVINGTUESDAY

This toolkit provides you with all the resources you may need to have your Mayor, Governor, or other elected official, to proclaim December 3, 2019, as GivingTuesday, a “Day of Giving”, in your city. [Check here](#) first to see if your city already has a local GivingTuesday movement – its leaders may have already submitted the paperwork for a mayoral proclamation

WHAT IS A MAYORAL PROCLAMATION?

Proclamations are typically issued by a mayor or governor to recognize the importance of a community event, significant achievements by community members, or to signal a city’s role in significant national events.

Proclamations may be read at a City Council meeting, or at a community event being recognized, depending entirely on the schedule of the Mayor. Proclamations are often posted on the city’s website. Original signed proclamations will be provided to the requesting party (sometimes they must be received in person at city offices).

WHY REQUEST A MAYORAL PROCLAMATION IN YOUR CITY?

- Opportunity to meet/greet/photo with your Mayor and/or other city representation
- Become a GivingTuesday Ambassador for your city and help establish GivingTuesday as a national day of giving
- Help your city celebrate philanthropy, volunteerism and community service
- Get your city government more involved in local causes

WHAT GIVINGTUESDAY CAN OFFER YOUR CITY:

- The chance for citizens to give back to their community and local causes
- Build and strengthen partnerships across sectors
- Tell your city’s giving stories to new audiences and bring attention to philanthropic commitments during the holiday season

IN THIS TOOLKIT, YOU WILL FIND:

- Steps to request a Mayoral Proclamation
- Sample outreach email
- Template Mayoral Proclamation for GivingTuesday
- GivingTuesday Fact Sheet to share with your government officials
- Sample Press Release

STEPS TO REQUEST A PROCLAMATION

1. Visit your local government's website.

Some city and state websites will have a section on "How to request a Mayoral Proclamation." Some will even have an online mayoral proclamation request section on their website. If they do not have an online request section, send an email request to your mayor. Most mayors will have their contact information, including their email address, on the City's official web page. **You can use the sample outreach email in this toolkit.**

2. Plan ahead

Proclamations requested at least two months in advance have the best chance of being completed and provided to the requestor by a specific date. Make sure to reach out well in advance of GivingTuesday.

3. Provide a draft

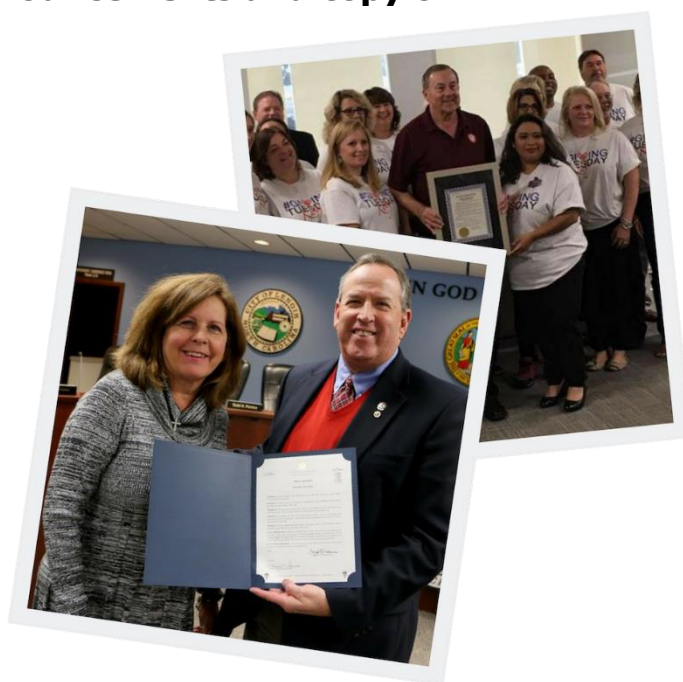
If the response is positive from your Mayor's office, they may request you to send a draft of a sample proclamation. **We've included a sample draft proclamation in this packet for you to edit and send.**

4. Celebrate your city

Your local government office may invite you to attend a meeting to accept the proclamation on behalf of GivingTuesday. This is a great press opportunity and way to bring your community together to celebrate generosity. Plan a community event and invite other GivingTuesday partners and local members of the press to take part as well. You can also use this as a moment to announce and kick off your campaign.

5. Share your proclamation

Share your press release, photos, videos and other moments from receiving your proclamation with the global GivingTuesday community by posting on social media using the hashtag GivingTuesday. **The GivingTuesday team can also promote your civic leadership on our social media if you email us your photos, announcements and copy of your proclamation at info@givingtuesday.org.**



SAMPLE OUTREACH EMAIL FOR MAYORAL PROCLAMATION

The following email offers language you can use as part of your outreach to your Mayor and local officials for GivingTuesday. Feel free to copy, paste or adjust as you see fit for your organization as you communicate about your involvement with GivingTuesday.

Subject: GIVINGTUESDAY: THE GLOBAL GIVING MOVEMENT COMES TO [INSERT NAME OF CITY/STATE]

Dear _____,

This year, on Tuesday, December 3, 2019, we are celebrating GivingTuesday, a day dedicated to giving – when nonprofits, families, businesses, community centers, students, retailers and more will all come together celebrate giving. In just seven years, GivingTuesday has radically changed how we think about generosity and showed just how much power communities everywhere have to create change.

Over the years, local mayors around the country have supported the movement in their area. Mayors from Chicago, Philadelphia, Los Angeles, New York and many other smaller cities and towns have formally endorsed GivingTuesday. The White House has also publicly supported GivingTuesday, along with international leaders at every level of government.

In 2018, millions of people in almost every country came together to give back and support the causes they believe in. Over \$400 million was raised online to benefit a tremendously broad range of organizations, and much more was given in volunteer hours, donations of food and clothing, and acts of kindness.

As a GivingTuesday partner from the City of [INSERT CITY/STATE NAME], we would like to respectfully request that the City of [INSERT CITY/STATE NAME] officially proclaim December 3, 2019 as GivingTuesday. The City of [INSERT CITY/STATE NAME] can really help to make GivingTuesday something that will change the way we think about giving and community service for generations to come.

The campaign provides a framework and ideas for people to choose their own best way to contribute to their communities and will provide the citizens of [INSERT CITY/STATE NAME] with an opportunity to share their giving story.

For additional information, please visit the website at www.givingtuesday.org.

It would truly be an honor to have the City of [INSERT CITY/STATE NAME] formally proclaim GivingTuesday as a day of giving. Thank you for considering our request.

[NAME]

[ORGANIZATION NAME]

SAMPLE PROCLAMATION

WHEREAS, GivingTuesday was established as a national day of giving on the Tuesday following Thanksgiving; and

WHEREAS, GivingTuesday is a celebration of philanthropy and volunteerism where people give whatever they are able to give; and

WHEREAS, GivingTuesday is a day where citizens work together to share commitments, rally for favorite causes, build a stronger community, and think about other people; and

WHEREAS, it is fitting and proper on GivingTuesday and on every day to recognize the tremendous impact of philanthropy, volunteerism, and community service in the City of [INSERT CITY/STATE NAME]; and

WHEREAS, GivingTuesday is an opportunity to encourage citizens to serve others throughout this holiday season and during other times of the year.

NOW, THEREFORE, I, [MAYOR OR OFFICIAL'S NAME], Mayor of the City of [INSERT CITY/STATE NAME], do hereby proclaim December 3, 2019 as GivingTuesday

in the City of [INSERT CITY/STATE NAME], and encourage all citizens to join together to give back to the community in any way that is personally meaningful.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of [INSERT CITY/STATE NAME], to be affixed this 3rd day of December 2019.

[NAME]
MAYOR

SAMPLE PRESS RELEASE FOR PROCLAMATION

Contact:

[CONTACT NAME]

[CONTACT ORGANIZATION]

[PHONE]

[EMAIL]

[INSERT CITY/STATE NAME] Proclaims December 3, 2019 GivingTuesday

[INSERT LOCATION] [INSERT DATELINE] – [INSERT CITY/STATE NAME] has proclaimed December 3, 2019 GivingTuesday - [INSERT CITY/STATE NAME] Day of Giving. GivingTuesday is a global day of giving that harnesses the collective power of a unique blend of partners—charities, families, businesses, and individuals—to encourage philanthropy and to celebrate generosity worldwide. In just seven years, GivingTuesday has radically changed how we think about generosity and showed just how much power communities everywhere have to create change.

Millions of people around the world have participated in the movement.

[INSERT QUOTE FROM CITY SPOKESPERSON]

[INSERT WHY YOUR ORGANIZATION JOINED GivingTuesday AND DETAILS OF GivingTuesday INITIATIVE]

[INSERT QUOTE FROM YOUR ORGANIZATION'S SPOKESPERSON]

Founded in 2012, GivingTuesday has inspired millions of people to give back and support the causes they believe in. Over \$400 million was raised online in 2018 to benefit a tremendously broad range of organizations, and much more was given in volunteer hours, donations of food and clothing, and acts of kindness.

"It's been a privilege to work with remarkable leaders all over the country and around the world building a movement around GivingTuesday," said Asha Curran, GivingTuesday's CEO and co-founder. "This initiative has truly been crowd-sourced by some of the smartest and most connected minds among the next generation of philanthropists and entrepreneurs."

Those who are interested in joining [INSERT ORGANIZATION NAME]'s GivingTuesday initiative can visit [INSERT SPECIFIC GivingTuesday LANDING PAGE ADDRESS IF AVAILABLE]. For more details about the GivingTuesday movement, visit the GivingTuesday website (www.givingtuesday.org), Facebook page (<https://www.facebook.com/GivingTuesday>) or follow @GivingTuesday and the GivingTuesday hashtag on social media.

About [INSERT ORGANIZATION NAME]
[INSERT ORGANIZATION BOILER PLATE]

About GivingTuesday

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To learn more about GivingTuesday participants and activities or to join the celebration of giving, please visit:

Website: www.givingtuesday.org

Facebook: www.facebook.com/GivingTuesday

Twitter: twitter.com/GivingTuesday

Contact Our Team

info@givingtuesday.org

Twitter: @GivingTuesday

#GIINGTUESDAY